

**MINUTES OF THE CONSTITUTION AND ETHICS COMMITTEE EXTRAORDINARY
MEETING
HELD AT 5:00PM, ON
THURSDAY, 14 DECEMBER 2023
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Qayyum Chairman (Chair), Hiller Vice-Chairman (Vice-Chair),
Councillors Ayres, Coles, Jamil and Sandford.

Officers Present: Adesuwa Omoregie, Interim Head of Legal and Deputy Monitoring
Officer
Sue Proctor, Executive and Members Services Manager
Karen S Dunleavy, Democratic Services Officer

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Ray.

2. DECLARATIONS OF INTEREST

Councillor Jamil declared that he was related to one of the nominees and confirmed he would not take part in the consideration of the nomination for the related person.

Councillor Hiller declared that he knew one of the nominees.

- 2a.** The Constitution and Ethics Committee considered the report and **RESOLVED** (Unanimous) that the press and public be excluded from the meeting on agenda item 3, Civic Honours and Awards report on the grounds that the item contained exempt information under Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed (Information relating to an individual).

ACTION AGREED

The Constitution and Ethics Committee, agreed to enter into exempt session.

3. CIVIC HONOURS AND AWARDS

The Constitution and Ethics Committee received a report with regards to nominations for Civic Awards.

The Constitution and Ethics Committee considered the report and **RESOLVED** (Unanimous) to recommend to Full Council the granting of Civic Awards to those nominated for a Civic Award (CA), that had supporting documentation only.

Members also agreed that:

1. Nominations made with no supporting information as requested, would be rejected.
2. It was also agreed that the Executive Members Services Manager would write to unsuccessful CA nominees that had no supporting information submitted as requested.

Chair
END 5.35pm